

HARDINVILLE WATER COMPANY
P.O. Box 164
Robinson, IL 62454
Phone 618-557-3556, Cell 618-562 3446, Fax 618-557-3555
This institution is an equal opportunity provider and employer

02-13-2024

RE: Auto-Bill Payment

Dear Customer:

We are now offering Auto-Bill Pay. Enclosed you will find a form to fill out and return to the company should you decide to participate in this program. To get set up on this form of payment you need to fill out the enclosed form including your bank account number and bank routing number and return it to our office, along with a **voided** check, using the enclosed self-addressed stamped envelope. Please note that we can only debit Checking or Savings accounts.

If you choose to enroll you will still receive a bill around the 5th of each month, as you do now, and then the company will debit your account for the amount due around the 21st of each month.

Please keep paying your bill as you always have until you see a note printed on the bottom of your bill that reads "**THIS ACCOUNT IS SET-UP ON AUTO BILL PAY**". Once you see this note printed on your bill then you will know that the company is going to debit your listed account around the 21st of the month and no other form of payment will be required.

This institution is an equal opportunity provider and employer.

If you have any additional questions, please feel free to call the office.

Sincerely,

HARDINVILLE WATER COMPANY

Ethan Mendenhall
Manager

